

**TOWN OF RICHLANDS**  
**NORTH CAROLINA**

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The Richlands Board of Aldermen met in Regular Session on Tuesday, February 19, 2013, at 6:00 pm in the Board Room at the Richlands Town Hall. Present for the meeting were:

Mayor McKinley Smith  
Alderman Kent Painter  
Alderman Tom Brown

Alderman Kandy Koonce  
Alderman Rob Willems  
Alderman Paul Conner

Also present were:

Gregg Whitehead, Town Administrator  
Doreen Putney, Town Clerk  
Ron Lindig, Chief of Police  
Johnathan Jarman, Public Works Director

John Ceruzzi Attorney for Keith  
Fountain, Town Attorney  
Trevor Normile, Duplin Times

There were no citizens present.

**MEETING CALLED TO ORDER:**

Mayor McKinley Smith called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE:** Alderman Paul Conner

**INVOCATION:** Mayor McKinley Smith

**ADOPTION OF AGENDA:**

Gregg Whitehead, Town Administrator, presented the agenda to the Board.

A **motion** was made by Alderman Kandy Koonce, seconded by Alderman Tom Brown to adopt the agenda as written. The motion was unanimously carried.

**APPROVAL OF MINUTES (January 08, 2013 & January 22, 2013):**

A **motion** was made by Alderman Tom Brown, seconded by Alderman Kent Painter to approve the Regular Board meeting minutes of January 08, 2013 and the Joint Special Call Meeting of January 22, 2013. The motion was unanimously carried.

### **FINAL PLAT APPROVAL (Tri-Field Estates):**

Mr. Whitehead presented to the Board the final plat for Tri-Field Estates Section 3, Phase 5. This phase is an extension off of Groveshire and Landover Drive and will result in 14 additional homes. Mr. Whitehead stated that the developer plans on completing all improvements (paving, sidewalks and curbing) prior to recording the plat. The Board needs to review and approve, if desired, the final plat pending the completion, inspection and approval of the necessary improvements.

After a brief discussion a **motion** was made by Alderman Tom Brown, seconded by Alderman Paul Conner to approve Tri-Field Estates Subdivision Final Plat for Section 3, Phase 5 pending the completion, inspection and approval of paving, sidewalks and curbing. The motion was unanimously carried.

### **RESOLUTION TO SUPPORT THE U.S. CONSTITUTION 2013-02 & 2013-03 (2<sup>nd</sup> Amendment Rights):**

Mr. Whitehead presented to the Board two resolutions regarding the 2<sup>nd</sup> Constitutional Amendment in support of gun owners' rights to possession and their privacy rights. These resolutions were also recently adopted by the Pitt County Commissioners and have been forwarded to several other counties and towns for their support as well.

A **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to adopt Resolution 2013-02 Preserving and Defending the U S Constitution and the NC Constitution, and also Resolution 2013-03 Protecting the Privacy and Security of Law Abiding Gun Owners in North Carolina as written. The motion was unanimously carried.

### **FACILITY USE POLICY DISCUSSION:**

Alderman Paul Conner requested for the Board to hold a discussion on the Facility Use Policy for the Richlands Community Building with regards to 'Use of Alcohol' on page 4. Alderman Conner stated that some potential renters have opted out of renting the building due to the difficulties and expense of abiding to our policy on the use of alcohol.

After discussion from the Board, a **motion** was made by Alderman Tom Brown, seconded by Alderman Paul Conner to table this issue for now and recommend the Town Administrator to further investigate options and bring findings back to the board. The motion was unanimously carried.

### **ADMINISTRATOR NOTES AND UPDATES:**

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board which is incorporated by reference and hereby made part of these minutes. He also reported on the following:

- Town Hall Day is scheduled this year for March 27, 2013. Please let the Town Clerk know if you plan on attending.

- Representative Chris Millis will be at the Town Hall on March 08, 2013 to meet with the Town Administrator and the Mayor. Please let the Town Clerk know if you would like to schedule an individual time to meet with him.
- There is an opening coming up on the Planning Board. We will post the available position on the website and the Duplin Times. Applications will be accepted until April 04, 2013.
- The preliminary revised zoning map has been completed. We will need to schedule a public hearing for April. After a brief discussion, a **motion** was made by Alderman Tom Brown, seconded by Alderman Kent Painter to schedule a public hearing on the revisions to the zoning map and zoning ordinances for the April 09, 2013 Regular Board of Alderman Meeting. The motion was unanimously carried.

### **POLICE REPORT:**

Chief Ron Lindig provided a copy of the Activity Report for the month of January 2013 to the Board, which is incorporated by reference and hereby made a part of these minutes. He also reported on the following:

- The Police Department has been invited to take an Active Shooting Class at the Airport on February 28, 2013 from 9 am to 12 pm.
- We received our new Police Bicycle.

**PUBLIC COMMENT:**       None

### **BOARD MEMBER CONCERNS:**

*Alderman Tom Brown:*       No concerns at this time.

*Alderman Kent Painter:*     No concerns at this time.

*Alderman Paul Conner:*     No concerns at this time.

*Alderman Kandy Koonce:*    Would like to revisit the replacement of the Bradford Pear trees along Hwy 258. Mr. Jarman stated that the school is still interested in purchasing the new Crepe Myrtle trees using their grant money. They, however, cannot plant them due to safety issues with the children being along a busy highway. It would roughly cost the town \$3,600 to remove the Bradford Pears, grind the stumps and plant the new Crepe Myrtles. The Board recommended for Mr. Whitehead to check on the costs and to see if the Rotary Club would be interested in assisting the town.

*Alderman Rob Willems:*     No concerns at this time.

*Mayor McKinley Smith:*     No concerns at this time.

### **CLOSED SESSION:**

A **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to go into closed session to discuss a personnel agreement. The motion was unanimously carried.

**OPEN SESSION:**

A **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to go back into Open Session. The motion was unanimously carried.

Mayor Smith reported that no action was taken in closed session.

A **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to refer the personnel agreement to the Town Attorney for review. The motion was unanimously carried.

**ADJOURN:**

With no further business, a **motion** was made by Alderman Paul Conner, seconded by Alderman Kandy Koonce to adjourn the meeting at 6:55 pm. The motion was unanimously carried.

Respectfully Submitted,

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Attest:

Doreen Putney, Town Clerk

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Mayor McKinley Smith