

**TOWN OF RICHLANDS**  
**NORTH CAROLINA**

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The Richlands Board of Aldermen met in Regular Session on Tuesday, May 08, 2012 at 6:00 pm in the Board Room at the Richlands Town Hall. Present for the meeting were:

Mayor McKinley Smith  
Alderman Tom Brown  
Alderman Paul Conner  
Alderman Kandy Koonce  
Alderman Rob Willems  
Alderman Kent Painter

Also present were:

Gregg Whitehead, Town Administrator  
Doreen Putney, Town Clerk  
Johnathan Jarman, Public Works Director

Captain Ron Lindig  
Keith Fountain, Town Attorney

There were four (4) citizens present.

**MEETING CALLED TO ORDER:**

Mayor McKinley Smith called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE:** Alderman Kent Painter

**INVOCATION:** Mayor McKinley Smith

**ADOPTION OF AGENDA:**

A **motion** was made by Alderman Paul Conner, seconded by Alderman Tom Brown to adopt the agenda as written. The motion was unanimously carried.

**APPROVAL OF MINUTES (April 17, 2012):**

A **motion** was made by Alderman Tom Brown seconded by Alderman Paul Conner to approve the Regular Board meeting minutes from April 17, 2012. The motion was unanimously carried.

**Amendment of Minutes from July 10, 2007:** Attorney Keith Fountain brought to the attention of the Board that due to a citizen complaint, it was discovered that the minutes from July 10, 2007, on page #3, Item #2 under "Police Activity Report" were incorrectly written. Mr. Fountain stated that an amendment to the minutes is recommended to accurately reflect the

recorded discussion of the meeting. A copy of the proposed amendment of the minutes was provided to the board for their review.

**A motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to amend the minutes of July 10, 2007 as proposed. The motion was unanimously carried.

#### **CONDITIONAL USE REQUEST (Onslow County Schools):**

Gregg Whitehead, Town Administrator, reported that a public hearing needs to be scheduled in order to receive public comment concerning a Conditional Use Request by Onslow County Schools to add an additional two (2) modular classrooms at Richlands High School due to overcrowding issues.

**A motion** was made by Alderman Tom Brown, seconded by Alderman Rob Willems to schedule a public hearing during the next regularly scheduled Board of Aldermen meeting, June 12, 2012 at 6:00 pm. The motion was unanimously carried.

#### **AUDIT CONTRACT RENEWAL FOR FY ENDING JUNE 30, 2012:**

Gregg Whitehead, Town Administrator, presented to the Board the Audit Contract Renewal between CPA Firm of Williams, Scarborough, Smith & Gray to conduct the financial audit for fiscal year ending June 30, 2012. Mr. Whitehead stated that the cost is not to exceed \$12,150.00.

**A motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to approve the Contract to Audit Accounts for FY ending June 30, 2012 between Williams, Scarborough, Smith & Gray and the Town of Richlands. The motion was unanimously carried.

#### **RESOLUTION OF SUPPORT (Camp Lejeune Veteran's Aid/Water Contamination):**

Mr. Whitehead reported that a Resolution of Support has been forwarded to municipalities and the county by the City of Jacksonville seeking approval that supports U.S. House & Senate legislation that provides veteran's from Camp Lejeune assistance/aid for those that were affected by the water contamination that occurred on base.

**A motion** was made by Alderman Tom Brown, seconded by Alderman Paul Conner to approve the Resolution of Support of US Senate Bill 277 and House Resolution 1742 caring for Camp Lejeune Veteran's act of 2011. The motion was unanimously carried.

#### **ADMINISTRATOR NOTES AND UPDATES:**

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board which is incorporated by reference and hereby made part of these minutes. He also reported on the following:

- To surplus the firearm that the Chief currently uses so we can give it to him at his retirement and to surplus the K-9 cage to Onslow County.

- Mrs. Phyllis Trott is requesting to do something to honor past Mayor Marvin Trott for his many years of service to the town. She was thinking of pavers and a plaque by the fountain. Mr. Eddleman was in attendance and stated that he didn't think that Jax Eddleman would have problem with that.
- Town Hall Day is June 6<sup>th</sup>, 2012 and asked the board to let the Town Clerk know if they plan on attending.

**POLICE REPORT:**

Captain Ron Lindig presented a copy of the Activity Report for the month of April 2012 to the Board which is incorporated by reference and hereby made a part of these minutes. Captain Lindig stated that there was nothing further to report at this time.

**PUBLIC COMMENT:** None

**BOARD MEMBER CONCERNS:**

*Alderman Tom Brown:* No concerns at this time.

*Alderman Kent Painter:* No concerns at this time.

*Aderman Paul Conner:* No concerns at this time.

*Alderman Kandy Koonce:* No concerns at this time.

*Alderman Rob Willems:* No concerns at this time.

*Mayor McKinley Smith:* Recognized and thanked the three boy scouts for attending the meeting. They are working on a scout badge and was required to attend a board meeting and then to write a report.

**PERSONNEL:** None

**ADJOURN:**

With no further business, **a motion** was made by Alderman Tom Brown, seconded by Alderman Kent Painter to adjourn the meeting at 6:23 pm. The motion was unanimously carried.

Respectfully Submitted,

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Attest:  
Doreen Putney, Town Clerk

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Mayor McKinley Smith