

TOWN OF RICHLANDS
NORTH CAROLINA

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The Richlands Board of Aldermen met in Regular Session on Tuesday, July 10, 2012 at 6:00 pm in the Board Room at the Richlands Town Hall. Present for the meeting were:

Mayor McKinley Smith
Alderman Tom Brown
Alderman Paul Conner
Alderman Kandy Koonce
Alderman Rob Willems
Alderman Kent Painter

Also present were:

Gregg Whitehead, Town Administrator
John Cercuzzi with Lanier, Fountain Cercuzzi Attorneys
Johnathan Jarman, Public Works Director
Doreen Putney, Town Clerk
Captain Ron Lindig

There were four (4) citizens present.

MEETING CALLED TO ORDER:

Mayor McKinley Smith called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Alderman Paul Conner

INVOCATION: Mayor McKinley Smith

ADOPTION OF AGENDA:

The Town Administrator presented a revised agenda to the Board.

A **motion** was made by Alderman Paul Conner, seconded by Alderman Tom Brown to adopt the revised agenda as written. The motion was unanimously carried.

APPROVAL OF MINUTES (June 12, 2012 & Special Call Meeting of June 26, 2012):

A **motion** was made by Alderman Tom Brown, seconded by Alderman Paul Conner to approve the Regular Board meeting minutes from June 12, 2012 and the Special Call meeting minutes of June 26, 2012. The motion was unanimously carried.

CODIFICATION PROPOSAL (American Legal Publishing):

Mr. Gregg Whitehead presented to the Board a proposal from American Legal Publishing to codify both the town's code of ordinances and the zoning regulations. The cost for codification will be spread between two fiscal years totaling \$14,975.00.

After a brief discussion a **motion** was made by Alderman Paul Conner, seconded by Alderman Tom Brown to approve the Codification Proposal with American Legal Publishing. The motion was unanimously carried.

VEHICLE FINANCING PROPOSAL (2012 Dodge Charger & 2012 Chev TK):

Mr. Gregg Whitehead, Town Administrator, presented to the board two proposals for financing of the 2012 Dodge Charger and the 2012 Chevrolet Silverado Flatbed Pick-up Truck. The financing will be through First Citizens Bank and Trust Company. Mr. Whitehead reported that both will be for three (3) year terms at a rate of 2.48%. The annual payment for the 2012 Dodge Charger will be \$7,537.64 and the annual payment for the 2012 Chevrolet Silverado will be \$10,948.55.

Following a brief discussion on the terms of the financing proposal, a **motion** was made by Alderman Tom Brown, seconded by Alderman Rob Willems to approve the Installment Purchase Contract Proposal with First Citizens Bank & Trust Company for the 2012 Dodge Charger and the 2012 Chevrolet Silverado. The motion was unanimously carried.

BUDGET AMENDMENTS #1 & 2 (Purchase of New Police Vehicle/New Flatbed TK):

Mr. Whitehead presented to the board two budget amendments to show the purchase price of both vehicles in the budget line items. Mr. Whitehead explained that the auditor wants this done and is for accounting purposes only and shows that we are securing the funding for the total cost of both vehicles.

After a brief discussion, a **motion** was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to approve both Budget Amendments #1 & #2. The motion was unanimously carried.

CAPITAL PROJECT ORDINANCE AMENDMENT (Street Improvement Project):

Mr. Whitehead reported that after DOT did the final review of the project, it was noticed that Woodson Street, Sabrina Drive and Sylvester St. were missing from the project. It was decided to drop Sabrina Drive but add Woodson and Sylvester. With the addition of these two streets, it increased the appropriation from \$275,000 to \$305,600. This will be the amount that we will be financing.

After a brief discussion, a **motion** was made by Alderman Paul Conner, seconded by Alderman Tom Brown to approve the Capital Project Ordinance Amendment for the 2012 Street Improvement Capital Project. The motion was unanimously carried.

ADMINISTRATOR NOTES AND UPDATES:

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board which is incorporated by reference and hereby made part of these minutes. He also reported on the following:

- Both new vehicles should be in by the end of this month.
- Began a new policy concerning the Community Building. Renters will now have to contact the Police Department to have the building unlocked and then locked after their event. No keys will be given to the renters. The Officer will do a quick check over of the building to ensure cleanliness and no damage of property. This should help in the renters taking better care of the facility.

POLICE REPORT:

Captain Ron Lindig provided a copy of the Activity Report for the month of June 2012 to the Board, which is incorporated by reference and hereby made a part of these minutes. He also reported on the following:

- Retirement dinner/party for Chief Bennett will be held on Thursday, July 19, 2012 at 6:00 pm in the Community Building.

PUBLIC COMMENT:

Ms. Sheryl Brown of 118 Elizabeth Street: Reported to the board an incident where she was walking her dog and a pit bull dog charged at her and attacked her. She stated that her dog has also been bitten two (2) times in the past by other dogs. She would like to see revisions made to the animal ordinance and suggested possibly fencing or keeping dogs in the houses. She also stated witnessing unattended large dogs on the sidewalk on Brookhaven Drive.

Ms. Charlotte Huffman of 400 E. Hargett Street: Expressed concerns to the board regarding cars going too fast down E. Hargett Street and possibly hitting a cat, child or parked vehicle. She requested if the Police Department can patrol the street more due to the speeders.

Ms. Eva Bennett of 117 New Street: Expressed concerns to the board regarding her trash not being picked up this past Thursday until 6:00 am Friday morning. She stated that it is difficult for her to roll the trash container to the curb and that her neighbor always helps her. Mr. Whitehead stated that she can obtain a note from her Doctor and receive backdoor service for her trash pick-up.

BOARD MEMBER CONCERNS:

Alderman Tom Brown: Would like for a Public Safety Committee meeting to be scheduled to further discuss dog and animal regulations and to think about possibly implementing registration of pets.

Alderman Kent Painter: No concerns at this time.

Aderman Paul Conner: Concerns with the drivers not observing speed limit signs on Hargett Street and to see if the Police Department can increase presence there.

Alderman Kandy Koonce: No concerns at this time.

Alderman Rob Willems: Agreed with Alderman Brown on scheduling a Public Safety Committee meeting.

Mayor McKinley Smith: No concerns at this time.

PERSONNEL:

Mr. Whitehead requested for the Board to go into closed session to discuss a personnel issue.

A motion was made by Alderman Tom Brown, seconded by Alderman Paul Conner to go into closed session to discuss personnel. The motion was unanimously carried.

A motion was made by Alderman Kandy Koonce, seconded by Alderman Tom Brown to go back into open session.

Attorney, John Fountain reported that there was no action taken in closed session.

A motion was made by Alderman Tom Brown, seconded by Alderman Rob Willems to appoint Captain Ron Lindig to the position of Police Chief effective August 01, 2012 with a starting pay grade of 200C. The motion was unanimously carried.

ADJOURN:

With no further business, **a motion** was made by Alderman Paul Conner, seconded by Alderman Tom Brown to adjourn the meeting at 6:42 pm. The motion was unanimously carried.

Respectfully Submitted,

Attest:
Doreen Putney, Town Clerk

Mayor McKinley Smith