

TOWN OF RICHLANDS
NORTH CAROLINA

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The Richlands Board of Alderman met in Regular Session Tuesday, July 13, 2010 at 6:00 pm at the Richlands Town Hall. Present for the meeting were:

Mayor Marvin Trott
Mayor ProTem McKinley Smith
Alderman Fran Pierce
Alderman Paul Conner
Alderman Hans Jacobsen
Alderman Tom Brown

Also present for the meeting were: Gregg Whitehead, Town Administrator; Keith Fountain, Town Attorney; Chief Thomas Bennett, Police Department; Johnathan Jarman, Public Works Director; Doreen Putney, Town Clerk; and Erin Juhls, Collection Clerk.

There were four (4) citizens present.

MEETING CALLED TO ORDER:

Mayor Marvin Trott called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Mayor ProTem McKinley Smith

INVOCATION: Mayor ProTem McKinley Smith

ADOPTION OF THE AGENDA:

A motion was made by Alderman Tom Brown, seconded by Alderman Fran Pierce to adopt the agenda as written. The motion was unanimously carried.

ADOPTION OF MINUTES:

A motion was made by Alderman Tom Brown, seconded by Alderman McKinley Smith to adopt the minutes of the Regular Board Meeting of June 8, 2010 and the Special Call Meeting minutes of June 29, 2010. The motion was unanimously carried.

RESOLUTION 2010-05 (Multi-Jurisdictional Hazard Mitigation Plan):

Gregg Whitehead, Town Administrator presented the Multi-Jurisdictional Hazard Mitigation Plan Resolution 2010-05 to the Board for their review. FEMA has conditionally approved the

mitigation plan for Onslow County and the municipalities. Mr. Whitehead stated that adoption of the Multi-Jurisdictional Hazard Mitigation Plan is required in order to be eligible for future FEMA reimbursements.

After review a motion was made by Alderman Tom Brown, seconded by Alderman Fran Pierce to approve Resolution 2010-05 Multi-Jurisdictional Hazard Mitigation Plan. The motion was unanimously carried. A copy of the resolution is attached to these minutes.

NC EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT:

Gregg Whitehead, Town Administrator presented to the board the NC Emergency Management Mutual Aid Agreement for their review. Mr. Whitehead explained that this was originally drafted by the NC League of Municipalities and the NC Association of County Commissioners in 2005 and has since been updated. It will provide the legal framework for municipalities and counties to provide direct assistance during emergencies.

After review a motion was made by Alderman Tom Brown, seconded by Alderman Hans Jacobsen to adopt the NC Emergency Management Mutual Aid Agreement. The motion was unanimously carried. A copy of the aid agreement is attached to these minutes.

NCDOT MEMORANDUM OF AGREEMENT for Debris Removal:

Mr. Whitehead, Town Administrator, presented to the Board the NCDOT MOA for Debris Removal on Secondary Roads that are owned by NCDOT. The MOA will allow the Town to remove storm debris from Hargett, Wilmington and Rand Streets and file for cost reimbursement from FEMA. The release is storm specific and is completely the town's choosing. Without the MOA, the town has no control over the debris management of these three streets.

After review, a motion was made by Alderman Tom Brown, seconded by Alderman McKinley Smith to approve the NCDOT Memorandum of Agreement for Debris Removal. The motion was unanimously carried. A copy of the MOA is attached to these minutes.

ONWASA UPDATE:

Mayor Marvin Trott reported that the Town has released the final 25,000 gal., which is our last bit of capacity until the Northwest Plant is completed. Mayor Trott stated that ONWASA is attempting to obtain another extension on the SOC (Special Order of Consent). After further discussion the Board requested for Mr. Whitehead to contact Weyerhaeuser for follow up and where they currently stand on their development.

ADMINISTRATOR NOTES AND UPDATES:

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board which is attached to these minutes. He also reported on the following:

- ONWASA's Board of Directors meeting is scheduled for Thursday, July 15, 2010 and that there is nothing on the agenda relating to the Town.
- Our Fireproof/Waterproof File Cabinet is to be delivered tomorrow.
- Johnathan has obtained the electrical permits to proceed with the Electrical System at the Park.
- Chief is working on ordering the new police vehicle which will replace the oldest field car.

POLICE REPORT:

Mayor Marvin Trott swore in Mr. Andrew Bacon as a Police Officer for the Richlands Police Department and welcomed him to the Town and the Department.

Chief Bennett presented a copy of the Activity Report for June, 2010 to the Board. A copy of the report is attached to these minutes. Chief Bennett also reported on an armed robbery that occurred at Domino's Pizza this past weekend where \$300.00 was taken at gunpoint. He also reported on the brake in at the Richlands Recreation Club Pool on Railroad Street and that the suspects have been apprehended.

BOARD MEMBERS CONCERNS:

Alderman Hans Jacobsen: Inquired on how the drainage project on Academy Street was coming along. Johnathan Jarman stated that the project should begin in the next couple of months.

Alderman Tom Brown: Expressed his concern with the house on Foy St. It looks like the outside has been painted and requested that we attempt to stay on top of the situation and possibly look into obtaining an inspection. Keith Fountain, Town Attorney stated that if we forward a notice to the owner regarding a possible violation and possible inspection, he may begin working on it again.

CLOSED SESSION:

A motion was made by Alderman Hans Jacobsen, seconded by Alderman McKinley Smith to go into closed session to discuss pending litigation and protect attorney/client privilege. The motion was unanimously carried.

REGULAR SESSION:

A motion was made by Alderman Tom Brown, seconded by Alderman McKinley Smith to go back into regular session. The motion was unanimously carried.

Mayor Trott stated that the Board discussed pending lawsuit with regards to the Town of Richlands and defenses to the litigation. No action was taken during closed session.

ADJOURN:

With no further business, a motion was made by Alderman Tom Brown, seconded by Alderman Fran Pierce to adjourn the meeting at 6:55 pm. The motion was unanimously carried.

Respectfully Submitted,

Mayor Marvin Trott

Doreen Putney, Town Clerk