

TOWN OF RICHLANDS
NORTH CAROLINA

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The Richlands Board of Aldermen met in Regular Session on Tuesday, September 11, 2012 at 6:00 pm in the Board Room at the Richlands Town Hall. Present for the meeting were:

Mayor McKinley Smith
Alderman Kandy Koonce
Alderman Tom Brown

Alderman Paul Conner
Alderman Kent Painter
Alderman Rob Willems

Also present were:

Gregg Whitehead, Town Administrator
Johnathan Jarman, Public Works Director
Ron Lindig, Chief of Police

Town Attorney, Keith Fountain
Doreen Putney, Town Clerk
Trevor Normile, Duplin Times

There were six (6) citizens present.

MEETING CALLED TO ORDER:

Mayor McKinley Smith called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE: Alderman Tom Brown

INVOCATION: Mayor McKinley Smith

ADOPTION OF AGENDA:

The Town Administrator presented a revised agenda to the Board.

A motion was made by Alderman Tom Brown, seconded by Alderman Kandy Koonce to adopt the revised agenda as written. The motion was unanimously carried.

APPROVAL OF MINUTES (August 14, 2012):

A motion was made by Alderman Paul Conner, seconded by Alderman Kandy Koonce to approve the Regular Board meeting minutes from August 14, 2012. The motion was unanimously carried.

PROCLAMATIONS:

Town Administrator presented to the board three separate proclamations: **National Day of Service and Remembrance** of 9/11 and in recognition of the firefighters, rescue, law

enforcement, military members and many other volunteers and to remember the victims and lives lost; **Constitution Week 2012** and **Sickle Cell Awareness Month**
Mayor Smith read and presented the Proclamation for Constitution Week 2012 to Mrs. Dana Whitehead with Daughters of the American Revolution (DAR).

SOLID WASTE MANAGEMENT PLAN UPDATE RESOLUTION:

Mr. Whitehead reported that the town's 10 year Solid Waste Management Plan is due for a three year update required by NCDENR. A completed update of the plan was presented to the board for review. The resolution requires adoption by the Board then forwarded to Onslow County Solid Waste Department. After a county public hearing and final approval from the county, it will be forwarded to NCDENR.

After a brief discussion and review of the updated plan, a **motion** was made by Alderman Paul Conner, seconded by Alderman Tom Brown to adopt the "Resolution Accepting and Endorsing the Solid Waste Management Plan of 2012 for the Town of Richlands". The motion was unanimously carried.

ELECTRONIC AUCTION RESOLUTION:

Mr. Whitehead presented to the board a resolution that will declare four vehicles as surplus property and authorize the Town Administrator to sell the four vehicles by electronic public auction utilizing GovDeals.

The vehicles requesting to be declared surplus are as follows:

- | | |
|-------------------------------|--------------------------|
| 1) 2000 Ford Crown Vic. | Last six of vin # 136590 |
| 2) 2000 Ford Crown Vic | Last six of vin # 136580 |
| 3) 2001 Ford Mustang Dare Car | Last six of vin # 264718 |
| 4) 2000 Ford Flatbed TK | Last six of vin # E25397 |

A motion was made by Alderman Tom Brown, seconded by Alderman Rob Willems to adopt the "Resolution Authorizing the Sale of Surplus Personal Property by Electronic Public Auction" for the four vehicles listed. The motion was unanimously carried.

SMALL TOWN MAIN STREET UPDATE:

Mr. Whitehead provided the board with an update on the Small Town Main Street project with the following highlights:

- ❖ A kickoff meeting is scheduled for September 25th, 2012 for the public at 6:00 pm.
- ❖ Our State coordinator will meet and conduct interviews at various times throughout the day with the board, town staff, police chief, downtown property owners, business owners, real estate brokers, chamber, bankers and then finally public citizens.

ADMINISTRATOR NOTES AND UPDATES:

The Town Administrator, Gregg Whitehead, presented a copy of notes and updates to the Board

which is incorporated by reference and hereby made part of these minutes. He also reported on the following:

- Retirement party for Ms. Mona Padrick, retiring from the Chamber of Commerce is tomorrow, September 12, 2012 from 4:30 to 6:00 pm at the chamber.
- LGC has approved our application for financing of the 2012 Street Improvement Project.
- New police vehicle is in use. Waiting for the new flatbed to come on-line.

POLICE REPORT:

Chief Ron Lindig provided a copy of the Activity Report for the month of August 2012 to the Board, which is incorporated by reference and hereby made a part of these minutes. He had no further business to report at this time.

PUBLIC COMMENT: None

BOARD MEMBER CONCERNS:

Alderman Tom Brown: Requests to schedule a Public Safety Meeting sometime within the next week.

Alderman Kent Painter: No concerns at this time.

Alderman Paul Conner: Commissioner Jarman contacted Alderman Conner regarding assisting us with advertising for the Richlands Street Fair. Also stated that there is nothing new to report from ONWASA, but will provide an update when one becomes available.

Alderman Kandy Koonce: No concerns at this time.

Alderman Rob Willems: Thanked everyone for well wishes and said that it was nice to be back.

Mayor McKinley Smith: Welcomed the members in attendance from the Daughters of the American Revolution.

PERSONNEL: None

CLOSED SESSION: None

ADJOURN:

With no further business, **a motion** was made by Alderman Paul Conner, seconded by Alderman Kandy Koonce to adjourn the meeting at 6:25 pm. The motion was unanimously carried.

Respectfully Submitted,

Attest:
Doreen Putney, Town Clerk

Mayor McKinley Smith