



The Richlands' Board of Aldermen met in Regular Session Tuesday evening July 10, 2007 at 7:00 pm at the Richlands Town Hall. Present for the meeting were:

Marvin Trott, Mayor  
Steve Marshburn, Alderman  
Tom Brown, Alderman  
John Chandler, Alderman  
Carroll Beaty, Alderman

Also present for the meeting were: Eva Brown – Town Clerk, Gregg Whitehead – Town Administrator, Lynn Coleman – Town Attorney, Thomas Bennett – Chief of Police, Johnathan Jarman – Public Works Director, Mark Goodman – Director of Onslow County Emergency Service and Homeland Security Department and Abby Cavanaugh – Advertiser News.

Approximately twenty citizens were also present for the meeting

ABSENT: Alderman James Morgan.

**MEETING CALLED TO ORDER:** Mayor Marvin Trott

**PLEDGE OF ALLEGIENCE:** Alderman Steve Marshburn

**INVOCATION:** Chief Thomas Bennett

**ADOPTION OF AGENDA**

A motion was made by Alderman Tom Brown, seconded by Alderman John Chandler to adopt the Agenda as presented. The motion was unanimously carried.

**ADOPTION OF MINUTES FOR JUNE 12, 2007 & JUNE 26, 2007**

A motion was made by Alderman John Chandler, seconded by Alderman Steve Marshburn to approve the minutes for June 12, 2007 and June 26, 2007.

A motion was made by Alderman Tom Brown, seconded by Alderman Steve Marshburn to amend the above motion and have it corrected as the tape reflects, concerning the June 12<sup>th</sup> meeting, under ( ONWASA BY-LAWS AMENDMENT).

The amendment and motion was unanimously carried.

After reviewing the tape for June 12, 2007 minutes, it showed that the vote was 3 yes, 1 no, Alderman Carroll Beaty.

#### **ATTORNEY LYNN COLEMAN / EXISTED THE MEETING AT 7:15 PM**

At approximately 7:15 pm, Town Attorney Lynn Coleman departed the Board Meeting following a disagreement concerning the adoption of the June 12<sup>th</sup> minutes. Ms. Coleman passed a hand written note to the Town Administrator Gregg Whitehead to be given to the Mayor.

#### **PUBLIC HEARING / HERITAGE VILLAGE PLANNED UNIT DEVELOPMENT**

Mayor Marvin Trott asked for input from Citizens and Board Members concerning the Heritage Village Planned Unit Development (PUD) by Carolina South Builders. The proposed PUD which is called Heritage Village, will cover all 43.87 acres of Tax Parcel 205-1.7, is located along North Wilmington Street and will consist of 34 single family lots on 11.47 acres. The proposed PUD will meet the overall density requirement for the R-10 Residential Zone in which it is located but will establish side yard setbacks and lot widths than what the R-10 Residential Zone normally requires.

Mr. John Pierce of John L. Pierce & Associates and Mr. Danny Whaley of Carolina South Builders addressed the Board to answer questions or concerns that the Citizens or Board may have concerning the PUD Project.

Sheryl Brown, Dale Cowan, Mark Brinkley, Ricky Sanders, Angela Nadolski, Paul Conner and Kasey Brinkley, addressed the Board with their concerns on the five feet setbacks and lots.

#### **WEB-EOC PRESENTATION AND PARTNERSHIP CONTRACT**

Mark Goodman, Director of the Onslow County Emergency Service and Homeland Security Department, provided the Board a demonstration of the Web-EOC program the County uses during emergency events.

A motion was made by Alderman John Chandler, seconded by Alderman Tom Brown to adopt the "Web-EOC Partnership Contract between Onslow County NC and the Independent Municipalities located within Onslow County, at the cost of \$1,125.00. A copy of the Contract has been attached to these minutes. The motion was unanimously carried.

#### **ITINERANT MERCHANT ORDINANCE**

A motion was made by Alderman John Chandler, seconded by Alderman Tom Brown to table the above matter until the next regular meeting. The motion was unanimously carried.

## **HERITAGE VILLAGE PLANNED UNIT DEVELOPMENT**

A motion was made by Alderman Tom Brown, seconded by Alderman Steve Marshburn to rescind the Heritage Village request back to the drawing board for alternate plans concerning the setbacks and lots. The motion was unanimously carried.

## **STREET LIGHTING CHANGES**

A motion was made by Alderman Steve Marshburn, seconded by Alderman Tom Brown to table the above matter for further study. The motion was unanimously carried.

## **TOWN ADMINISTRATOR NOTES & UPDATES**

Town Administrator presented a copy of notes and updates to the Board, as attached to these minutes. He also informed the Board of a water leak in Town Hall

## **POLICE ACTIVITY REPORT**

Chief Thomas Bennett presented a copy of the Police Activity Report for June 2007, as attached. He also informed the Board of the following items.

1. Will be attending the Chief's Conference at Atlantic Beach, from July 15<sup>th</sup> through July 20<sup>th</sup>.
2. A possibility of having to return to Alabama as a witness for a case involving a domestic dispute of a local resident (Teresa Bythewood).

## **BOARD MEMBERS CONCERNS**

1. Alderman Carroll Beaty asked for an update on the Towns' request to DOT concerning the reinstatement of the traffic light on Wilmington and Franck Street.
2. Alderman John Chandler thanked everyone for attending the meeting. (Alderman Chandler also asked if the Town had a policy in place for facial hair).

## **PUBLIC COMMENTS**

Mr. Dale Cowan stated his appreciation to the Board for their time and listening to their concerns.

## **CLOSED SESSION**

A motion was made by Alderman Steve Marshburn, seconded by Alderman Tom Brown to go into Closed Session to discuss personnel. The motion was unanimously carried.

A motion was made by Alderman John Chandler, seconded by Alderman Steve Marshburn to go into regular session. The motion was unanimously carried. Mayor Trott stated that no action was taken in Closed Session.

**ADJOURN**

A motion was made by Alderman Steve Marshburn, seconded by Alderman Tom Brown to adjourn the meeting. The motion was unanimously carried.

Respectfully submitted,

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Marvin Trott, Mayor

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Eva C. Brown, CMC  
Town Clerk