



The Richlands' Board of Aldermen met in Regular Session Tuesday evening, May 13, 2008 at 7:00 pm at the Richlands Town Hall. Present for the meeting were:

Marvin Trott, Mayor  
McKinley Smith, Mayor Pro-Tem  
Steve Marshburn, Alderman  
Tom Brown, Alderman  
Fran Pierce, Alderman

Also present for the meeting were: Eva Brown – Town Clerk, Gregg Whitehead – Town Administrator, Keith Fountain – Town Attorney, Thomas Bennett – Chief of Police, Johnathan Jarman – Public Works Director and Abby Cavanaugh – Advertiser News.

ABSENT: Alderman Hans Jacobsen.

Approximately twenty other citizens were also present for the meeting.

**MEETING CALLED TO ORDER:** Mayor Marvin Trott

**PLEDGE OF ALLEGIANCE:** Alderman Steve Marshburn

**INVOCATION:** Alderman McKinley Smith

**ADOPTION OF AGENDA**

A motion was made by Alderman Tom Brown, seconded by Alderman Steve Marshburn to adopt the Agenda with the addition of two items: (1) Presentation to the Richlands Fire Department and (2) Swear in Mark W. Johnson as a Police Reserve Officer. The motion was unanimously carried.

**OATH OF OFFICE / MARK W. JOHNSON**

Mayor Marvin Trott administered the Oath of Office to Mark W. Johnson, as a Reserve Officer for the Richlands Police Department.

**PRESENTATION OF APPRECIATION TO THE RICHLANDS FIRE DEPARTMENT**

Chief Thomas Bennett presented a plaque of appreciation to Fire Chief Michael Jarman in behalf of the Richlands Volunteer Fire Department. Each Board Member also

commended the Fire Department for all the volunteer services given to the Town of Richlands.

### **ADOPTION OF MINUTES**

A motion was made by Alderman Steve Marshburn, seconded by Alderman Tom Brown to approve the minutes for April 15, 2008. The motion was unanimously carried.

### **PUBLIC HEARING / CONDITIONAL USE REQUEST FOR A MODULAR CLASSROOM (TREXLER MIDDLE SCHOOL)**

Mayor Trott asked for input from the Citizens and Board Members concerning the Conditional Use Request.

With no concerns or comments from anyone, Mayor Trott declared the Public Hearing closed.

### **CONDITIONAL USE REQUEST / TREXLER MIDDLE SCHOOL**

A motion was made by Alderman Steve Marshburn, seconded by Alderman McKinley Smith to approve the request by Trexler Middle School to place an additional modular classroom on the school campus.

A motion was made by Alderman Tom Brown, seconded by Alderman Fran Pierce to amend the above motion to put a time frame of one school year, to be renewable at the end of that time.

Vote on the amendment, 3 yes and 1 negative, Alderman Steve Marshburn.

The motion to approve the request by Trexler Middle School was unanimously carried.

### **TRI-FIELD FINAL PLAT APPROVAL**

A motion was made by Alderman Tom Brown, seconded by Alderman McKinley Smith to approve the Final Plat for Phase 1 and Phase 2 of section 3 of Tri-Field Estates, pending that all appropriate improvements are met, per Subdivision Regulations and described in Agenda Item #2. The motion was unanimously carried.

### **ONWASA SATELLITE OFFICE MOU**

A motion was made by Alderman Tom Brown, seconded by Alderman Fran Pierce to approve the (MOU) Memorandum of Understanding. The motion was unanimously carried. (A copy of the MOU Agreement is attached to the minutes.)

## **SALES TAX RESOLUTION**

A motion was made by Alderman Steve Marshburn, seconded by Alderman Tom Brown to adopt the Resolution (2008-06). The motion was unanimously carried. A copy of the Resolution is attached to the minutes.

## **TOWN AUDIT CONTRACT RENEWAL**

A motion was made by Alderman Tom Brown, seconded by Alderman Steve Marshburn to approve the Audit Contract Renewal for the fiscal year ending June 30, 2008, by Carter, Williams & Scarborough, not to exceed \$10,100. The motion was unanimously carried.

## **SCHEDULE PUBLIC HEARING / SUBDIVISION REGULATIONS AMENDMENT**

A motion was made by Alderman Tom Brown, seconded by Alderman McKinley Smith to schedule a Public Hearing for Tuesday, June 10, 2008 at 7:00 pm concerning the Subdivision Regulations Amendment. The motion was unanimously carried.

## **PLANNING BOARD RE-APPOINTMENTS**

A motion was made by Alderman Steve Marshburn, seconded by Alderman Tom Brown to make the following re-appointments for three years. Term to expire June 14, 2011.

Planning Board:	Al Bruinton
Board of Adjustment:	Al Bruinton
	Marsha Fuller

ETJ Planning Board & Board of Adjustment:	Daniel Gray
---	-------------

The motion was unanimously carried.

## **ADMINISTRATOR NOTES AND UPDATES**

Town Administrator Gregg Whitehead presented a copy of notes and updates to the Board. A copy of the report is attached to these minutes. He also informed the Board of the following items:

1. Legislative Bulletin from the League concerning "House Study Committee recommends moratorium on involuntary and satellite annexations, even the ones in progress.
2. Informed the Board that he had received a telephone call today from Rep. Russell Tucker, stating that the Town of Richlands has received 100% funding for the Downtown Project Intersection in the amount of \$130,000 - \$140,000.

The Board directed the Town Administrator to go ahead and get the process started for the Downtown Project Intersection.

### **POLICE ACTIVITY REPORT**

Chief Thomas Bennett presented a copy of the Police Activity Report for April 2008. A copy of the report is attached to these minutes.

### **BOARD MEMBERS CONCERNS**

1. Alderman Tom Brown stated that the lot across from New Street needed to be mowed.
2. Mayor Marvin Trott informed the Board that Mr. Kristoff Bauer, Jacksonville City Manager is personally blaming him for the proposed Water & Sewer Service Plan being approved by ONWASA.

### **PUBLIC COMMENTS**

1. Ms. Debra Wallring asked when Heritage Village plans to start building homes on New Street.
2. Ms. Joyce Jones asked the Board to consider paving Railroad Street.
3. Mr. Carroll Beaty informed the Board that he had a signed petition, asking help in funding the Downtown Project Intersection, but after hearing Gregg's announcement that Representative Russell Tucker has reached an agreement to secure the funding for the project, he felt he should change the petition to "A Thank You".

### **PERSONNEL**

By consensus of the Board, it was agreed to send a letter to the former Town Attorney, Lynn Coleman concerning her sudden resignation during the July 10, 2007 Regular Monthly Board Meeting. A copy of the letter is attached to these minutes.

### **ADJOURN**

A motion was made by Alderman McKinley Smith, seconded by Alderman Fran Pierce to adjourn the meeting. The motion was unanimously carried.

Respectfully submitted,

---

Marvin Trott, Mayor

---

Eva C. Brown, MMC  
Town Clerk