

TOWN OF RICHLANDS
NORTH CAROLINA

Office of the
Town Clerk
(910) 324-3301
(910) 324-2324 fax
richlandsclerk@embarqmail.com

Mailing Address:
P.O. Box 245
Richlands, N.C. 28574



Itinerant Merchant/ Transient Vendor Permit

1. Applicant Name _____
2. Applicant Address _____
3. Applicant Phone Number _____
4. Business Name _____
5. Business Address _____ ☐ N/A
6. Business Phone Number _____ Alt. Phone Number _____
7. Proposed Location of Operation _____
8. Proposed Operation Dates _____
9. Proposed Operation Time of Day _____
10. Proposed Temporary Structures _____ ☐ N/A

Applicant Signature _____ Date _____

Zoning/Code Enforcement _____ Date _____

Town Clerk _____ Date _____

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov .”